



CONSTITUTION

“Providing support excellence and expertise for the enjoyment of all forms of recreational motorised sport activities and events in Queensland.”

PROMOTE. ENGAGE. ADVOCATE.

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PART 1 - PRELIMINARY

1. THE AIMS AND OBJECTIVES OF QMSC

- (a) To promote and protect the rights and interests of the Members of QMSC, and the clubs, competitors, officials and venues associated with Motorised Sport.
- (b) To consult, discuss and act upon any matter which enhances the best interests of the stakeholders in motorised Sport in Australasia.
- (c) To promote the continuation and development of all forms of automobile and motorised activities for recreation and sport.
- (d) To formulate and publish, from time to time, appropriate codes of conduct whereby the Motorised Sport may be promoted and managed in a beneficial and ethical manner, throughout Australia.
- (e) To create and maintain continuing communication with Local, State and Federal Government, and other forms of authority and interested parties, to promote the interests and development of Motorised Sport, throughout Australasia.
- (f) To maintain continuing communication with the various sources of Motorised Sport finance, insurance, sponsorship and co-promotions, in an effort to preserve the integrity of Motorised Sport and to facilitate those sectors' continuing, growing and enthusiastic support.
- (g) To maintain continuing communication with the community at large, in an effort to preserve and promote the image of Motorised Sport as a recreation, sport and business activity.
- (h) To assist in the earning of confidence of the community at large, in their dealings with Members of QMSC in their various capacities.
- (i) To maintain constant vigilance against the misrepresentation of the interests, conduct and performance of QMSC, as a collective entity, and of its Members, severally and jointly.
- (j) To take all reasonable steps to ensure that potential Members of QMSC understand the benefits of membership being offered, the conditions of such and the fees and charges involved, to enable Members to make an informed choice before seeking membership of QMSC.
- (k) To take all reasonable steps to ensure transparency in that Members of QMSC are fully and honestly informed as to the administration, finances, fees and charges associated with the ongoing conduct of QMSC.
- (l) To facilitate opportunities for personal, professional and sporting development in Motorised Sport for Members.
- (m) To create and organise events, conferences and other occasions which give Members of QMSC an opportunity to network with people of like mind, in their dedication to Motorised Sport in Australia.
- (n) To promote communication between QMSC and other similar alliances or organisations.
- (o) To discourage the employment of any practice by Members of QMSC, which may lead to vulnerable Members of the community developing a negative attitude towards Motorised Sport in Australia.
- (p) To discover, evaluate and promote, and where applicable set, Australian and International standards that contribute to the safety and the safe conduct of Motorised Sport.
- (q) To act as a single point of reference and/or negotiation for the promotion of QMSC's objectives and other topics as may be determined by the Board from time to time.

2. DEFINITIONS

In this Constitution:

- (a) The **Act** means the *Associations Incorporation Act 1981 (Qld)*
- (b) "**Advisory Council**" means a council of Members for a prescribed Membership Category, as provided in Rule 28 of this Constitution
- (c) "**Annual General Meeting**" means a meeting of the Members convened in accordance with Rules 29 and 30 of this Constitution.

- (d) **“Board”** means the management committee of QMSC which shall comprise of the President, two (2) Vice-Presidents, a Secretary, a Vice-Secretary and a Treasurer appointed in accordance with Rule 16.
- (e) **“Board Member”** means the members of the Board appointed in accordance with Rule 16.
- (f) **“Constitution”** means this constitution of the QMSC as amended from time to time.
- (g) **“Delegate”** means for any Member that is not an individual, a representative for the Member or in their absence a nominee of that representative, (who must also be a Member of the same member as the Delegate). The Delegate (or their nominee) is the only person who may represent the Member at general meetings. The Member shall advise the Secretary at least (48) hours prior to the Annual General Meeting who its Delegate will be for the succeeding year (if no notification is provided to the Secretary the secretary of the Member shall be deemed to be the Delegate).
- (h) **“Director-General”** means the Director-General under the Act.
- (i) **“Financial Year”** shall commence on the 1st July and conclude on the 30th June in the following year.
- (j) **“Member”** means a member of the QMSC as approved by the Board in accordance with clause 6 this Constitution
- (k) **Membership Category** means the classes of membership of QMSC as outlined in Rule 5.1.
- (l) **“Motorised Sport”** in the context of Queensland Motorised Sport Council Inc includes all motorised powered sports, events and activities for competition or recreation in a vehicle or vessel in which a motor(s) or engine(s) are used to provide propulsion for all categories, both competitive and non-competitive, professional and non-professional.
- (m) **“Organisation Member”** means an incorporated club or a company registered with the QMSC under Rule 6.1.
- (n) **“President”** means the person holding office under this Constitution as President of QMSC, who shall also be the public officer of QMSC.
- (o) **“Personal Member”** means a person registered with the QMSC under Rule 6.4.
- (p) **“Queensland Motorised Sports Council Inc.”** means the organisation governed by this constitution along with its assets, Board, Advisory Council and Members (herein referred to as **“QMSC”**).
- (q) **“Regulations”** means the *Associations Incorporation Regulation 199 (Qld)*.
- (r) **“Secretary”** means the person holding office, under this Constitution, as Secretary, of QMSC.
- (s) **“Special General Meeting”** means a general meeting of Members, other than an Annual General Meeting, as provided in Rule 31 of this Constitution.
- (t) **“Surplus Assets”** is as defined by the relevant section of the *Associations Incorporations Act*.
- (u) **“Treasurer”** means the person holding office, under this Constitution, as treasurer of QMSC.
- (v) **“Vice-President”** means the person/s holding office, under this Constitution, as Vice-President, of QMSC.
- (w) **“Vice-Secretary”** means the person holding office, under this Constitution as a Vice-Secretary, of QMSC.
- (x) **“Venue Member”**, means an individual elected as such under Rule 6.2
- (y) In this Constitution:
 - (i) a reference to a function includes a reference to a power, authority and duty, and
 - (ii) a reference to the exercise of a function includes, if the function is a duty, a reference to the performance of the duty.
 - (iii) The provisions of the *Interpretation Act 1987* apply to and in respect of this Constitution in the same manner as those provisions would so apply if this Constitution were an instrument made under the Act.

3. THE POWERS OF THE QMSC

The QMSC shall exercise its powers solely for furthering the aims and objectives set out above in Rule 1 and in accordance with the rights, powers and privileges conferred on it under the Act, with all legal capacity and powers of a company as set out under section 124 of the *Corporations Act 2001* (Cth), and in doing so, the QMSC may undertake, but not be limited to, the following activities:

- (a) To take over the funds and other assets and liabilities of the Queensland motorised sports council
- (b) To subscribe to/ become a member of and co-operate with any other association, club or organisation/ whether incorporated or not, "whose objects are altogether or in part similar to those of the QMSC provided that the QMSC shall not subscribe to or support with its funds and club, association or organisation which does not prohibit the distribution of its income and property amongst its members to an extent at least as great as that imposed on the QMSC under or by virtue of rule 42.1
- (c) In furtherance to the aims and objectives of the QMSC to buy, sell and deal in all kinds of articles, commodities and provisions/ both liquid and solid, for the members of the QMSC or persons frequenting the QMSC's premises;
- (d) To purchase, take on lease or in exchange, hire and otherwise acquire any lands, building, easements or property, real and personal/ and any rights or privileges which may be requisite for the purpose of, or capable of being conveniently used in connection with, any of the aims or objectives of the QMSC: Provided that in case the QMSC shall take or hold any property which may be subject to any trusts the QMSC shall only deal with the same in such manner as is allowed by law having regard to such trusts;
- (e) To enter into any arrangements with any Government or Authority that are incidental or conducive to the attainment of the aims and objectives and the exercise of the powers of the QMSC; to obtain from any such Government or Authority any rights, privileges and concessions which the QMSC may think it desirable to obtain; and to carry out / exercise and comply with any such arrangements/ rights privileges and concessions;
- (f) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be necessary or convenient for the purpose of the QMSC;
- (g) To remunerate any person or body corporate for services rendered, or to be rendered, and whether by way of brokerage or otherwise in placing or assisting to place or guaranteeing the placing of any unsecured notes, debentures or other securities of the QMSC, or in or about the QMSC or promotion of the QMSC or in the furtherance of its aims and objectives;
- (h) To construct, improve, maintain/ develop/ work. manage, carryout, alter or control any houses, buildings/ grounds/ works or conveniences which may seem calculated directly or indirectly to advance the QMSC's interests, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working/ management carrying out, alteration or control thereof;
- (i) To invest and deal with the money of the QMSC not immediately required in such manner as may from time to time be thought fit;
- (j) To take/ or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate;
- (k) In furtherance of the aims and objectives of the QMSC to lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate;
- (l) To borrow or raise money either alone or jointly with any other person or legal entity in such manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any moneys and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage/ charge, lien or other security upon the whole or part of the QMSC's property or assets present or future and to purchase/ redeem or pay-off and such securities;
- (m) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments;

- (n) In furtherance of the aims and objectives of the QMSC to sell, improve, manage, develop, exchange, lease/dispose of, turn to account or otherwise deal with all or any part of the property and rights of the QMSC;
- (o) To take or hold mortgages, liens or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price/ of any part of the QMSC's property of whatsoever kind sold by the QMSC, or any money due to the QMSC from purchasers and others;
- (p) To take any gift or property whether subject to any special trust or not, for any one or more of the objects of the QMSC but subject always to the proviso in sub-rule (d);
- (q) To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the QMSC, in the shape of donations, annual subscriptions or otherwise;
- (r) To print and publish any newspapers, periodicals, books or leaflets that the QMSC may think desirable for the promotion of its objects
- (s) In furtherance of the objects of the QMSC to amalgamate with any one or more incorporated associations having objects altogether or in part similar to those of the QMSC and which shall prohibit the distribution of its of their income and property among its or their members to an extent at least as great as that imposed upon the Association under or by virtue of rule 42.1;
- (t) In furtherance of the objects of the QMSC to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the incorporated associations with which the QMSC is authorised to amalgamate;
- (u) In furtherance of the objects of the QMSC to transfer all or any part of the property, assets, liabilities and engagements of the QMSC to any one or more of the incorporated associations with which the QMSC is authorised to amalgamate;
- (v) To make donations for patriotic, charitable or community purposes;
- (w) To transact any lawful business in aid of the Commonwealth of Australia in the prosecution of any war in which the Commonwealth of Australia is engaged;
- (x) To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association.

4. NAME OF ASSOCIATION

The name of the incorporated Association is "*Queensland Motorised Sports Council Inc.*"

PART 2 – MEMBERSHIP

5. CATEGORIES OF MEMBERSHIP

- 5.1. QMSC members shall be, and shall be divided into, the following Membership Categories:-
- (a) Organisation Members, which shall be represented by a Delegate. The Delegate shall have the right to be present, to debate and to vote at Annual General Meetings, Special General Meetings and general meetings of the QMSC and the Advisory Council for the Organisation Members;
 - (b) Venue Members which shall be an individual, or where the Venue Member is not an individual shall be represented a Delegate. The individual Member or its Delegate shall have the right to be present, to debate and to vote at Annual General Meetings, Special General Meetings and general meetings of the QMSC and the Advisory Council for Venue Members;
 - (c) Life Members which shall be an individual which shall have the right to be present, to debate and to vote at Annual General Meetings, Special General Meetings and general meetings of the QMSC and the Advisory Council for Life Members;
 - (d) Personal Members, which shall not have a right to be present, to debate or to vote at the Annual General Meetings, Special General Meetings and general meetings of the QMSC and are not represented by an Advisory Council;
 - (e) such other class or classes of Members as determined by the Board from time to time.
- 5.2. The number of members for each Membership Category is unlimited.

6. APPLICATION FOR MEMBERSHIP

6.1. Organisational Member

To be eligible for membership as an Organisation Member, the Organisation Member must be:-

- (a) incorporated or in the process of incorporation as an incorporated association or company, which process shall be complete within twelve months of applying for membership under this Constitution;
- (b) Have a minimum of (20) Members;
- (c) The entity has been formed to represent a division of Motorised Sport or whose Members/shareholders have a genuine interest and sincere desire to support and participate in the development and promotion of any form of Motorised Sport in Australia;
- (d) For such time an applicant for membership as an Organisation Member is not incorporated, the president of any unincorporated body shall be deemed to be the Member, and shall be entitled to the same voting and other rights and shall follow such procedures as incorporated Organisation Members, to the extent that this is possible.

6.2. Venue Member

To be eligible for membership as a Venue Member, the Venue Member must:-

- (a) Be an individual, an incorporated association or a company that controls, manages and conducts on a continual basis, a Motorised Sport facility being such a venue whereby competitors, clubs and persons can conduct and participate in Motorised Sport.
- (b) have a genuine interest and sincere desire to support and participate in the development and promotion of any form of Motorised Sport in Australia.

6.3. Life Member

To be eligible for membership as a Life Member, a person must be:-

- (a) An individual elected as such by the Board. The Board may grant a Life Member to an individual:-
 - (i) in recognition of services rendered to the QMSC;
 - (ii) Individuals of acknowledged eminence in Motorised Sport or who have contributed some special service in furtherance of the aims and objectives of the QMSC may be nominated as a Life Member.
- (b) All nominations must be unanimously approved by the Board for the nominee to become a Life Member.

6.4. Personal Member

To be eligible for membership as a Personal Member, a Personal Member must be:-

- (a) Any person who has a genuine interest in and sincere desire to support the development and promotion of Motorised Sport in Australia and the aims and objectives of the QMSC or any person engaged in the pursuit of Motorised Sport either personally or as a business enterprise.
- (b) Subject to this Constitution, Personal Members may participate in all activities of the QMSC but shall not be entitled to vote at general meetings.

6.5. Any dispute as to the application of this Constitution to a Member shall be resolved by the Board in its sole discretion. Subject to this Constitution, an application for membership as a Member must be:

- (a) in writing in the form prescribed by the Board from time to time;
- (b) accompanied by the appropriate fee or fees, if any; and
- (c) lodged with the Secretary.

- 6.6. As soon as is practicable after the receipt of an application under Rule 6.6, the Secretary shall refer the application to the Board.
- 6.7. Upon an application being referred to the Board, the Board shall, as soon as practicable, determine whether to approve or decline the application and must notify the applicant in writing that it is approved or declined. The Board is not required to give reasons for its decision.
- 6.8. If the Board approves the application for membership, in the event that an applicant may be capable of being recognised under more than one Membership Category, the Board shall determine the appropriate single Membership Category to allocate such Member and such allocation shall be final and not subject to review.
- 6.9. If the application for membership is approved, the Secretary shall enter the applicant's name in the register of Members, and upon the name of the applicant being so entered, the applicant becomes a Member. The Secretary shall also enter the Membership Category afforded to the Member and the name of the Delegate (if applicable).
- 6.10. A Member is not required to reapply for membership each Financial Year. Members shall, subject to this Constitution remain Members of the QMSC provided all monies due and payable to the QMSC have been paid.

7. DELEGATE OF MEMBER

- 7.1. The Board may in its discretion determine that a person nominated by a Member to be a Delegate shall not represent a Member as a Delegate, and shall notify that Member accordingly.
- 7.2. Any change in the Delegate shall require the approval of the Board in its discretion.
- 7.3. The Secretary shall record any change in Delegate in the register of Members.
- 7.4. Each Delegate shall comply with the directions given by a resolution of the Member, including in respect of voting, and if required by the Board, shall provide to the Board evidence of such compliance.

8. EFFECT OF MEMBERSHIP

- 8.1. Members acknowledge and agree that:
 - (a) this Constitution constitutes a contract between each of them and the QMSC and that they are bound by and shall comply and observe this Constitution, the Act and the Regulations;
 - (b) by submitting to this Constitution and the Regulations they are subject to the jurisdiction of the QMSC;
 - (c) this Constitution and Regulations are necessary and reasonable for promoting the purposes of the QMSC; and
 - (d) they are entitled to all benefits, advantages, privileges and services of their membership as determined by the Board.
- 8.2. Members may by virtue of membership of the QMSC and subject to this Constitution:
 - (a) express in writing or otherwise their views and opinions in any meeting in respect of which they are entitled to participate in accordance with this Constitution;
 - (b) make proposals or submissions to the Board;
 - (c) engage and participate in any activities approved, sponsored or recognised by the QMSC; and
 - (d) conduct any activity approved by the QMSC;
 - (e) A right, privilege or obligation of a person by reason of their membership of the QMSC:
 - (i) is not capable of being transferred or transmitted to another person; and
 - (ii) terminates upon the cessation of membership whether by death, resignation or otherwise.

9. MEMBERSHIPS AND FEES

- 9.1. A Member of QMSC will pay to QMSC a membership fee and such other money, by way of fees and charges, plus GST as the Board may determine, for each Membership Category, from time to time.
- 9.2. Membership fees shall be fixed annually by the Board for QMSC's Financial Year.
- 9.3. The Board may determine the benefits which apply to each Membership Category, the time for, and manner of payment of the membership fees, and in special circumstances, any additional or other fees and levies that may be imposed upon the Members in general or upon a specific Membership Category, provided such imposition is with a minimum of sixty (60) days' notice.
- 9.4. In the event that a Member becomes a Member during QMSC's Financial Year after the 1st July, that Member, on admission, shall pay to QMSC a portion of the annual membership fee as indicated in the sub-sections above. This portion to be calculated on the basis of 20% of the annual membership fee plus 10% for each full calendar month of membership to the following 1 July, up to a maximum of 100% of the annual membership fee, as prescribed in sub-section 9.2 above.
- 9.5. The Board may, from time to time, at its absolute discretion, set non-compulsory fees and other charges for products and services QMSC may provide, from time to time, as it may decide.

10. CESSATION OF MEMBERSHIP

- 10.1. **A Member ceases to be a Member of QMSC if they:**
 - (a) fail to pay fees, and/or
 - (b) disband, and/or
 - (c) become insolvent, and/or
 - (d) are expelled from QMSC, or
 - (e) resign membership with QMSC.
- 10.2. The membership year shall commence 1st July and conclude on the 30th June in the same year.
- 10.3. Failure to pay fees, charges and the like:
 - (a) A Member shall pay the membership and other fees, charges and the like, as may be prescribed by the Board, from time to time and/or incurred by the purchase of goods and services, from QMSC, by the Member. The Board may, from time to time, prescribe late payment fees and/or interest charges, which shall be noted on all renewal, invoice and reminder documentation.
 - (b) Members shall receive a minimum of thirty (30) days' notice, by way of membership renewal notification as to the due date for payment of any money.
 - (c) Members shall be given a maximum of thirty (30) days, from date of invoice, to pay any amount owing for the purchase of goods and services from QMSC.
 - (d) In the event the Member fails to pay on or by the due date, such Member shall receive one reminder, concerning the outstanding amount.
 - (e) Such reminder [sub-section 10.3(d) above] shall include a late payment fee and/or interest charge, as the Board may determine from time to time.
 - (f) Should a Member fail to pay, in full, an outstanding amount, within sixty (60) days of the original due date, such Member shall be deemed to no longer be a Member of QMSC.
 - (g) Should such ex-Member of QMSC, thereafter, seek to renew its membership, it shall be required to lodge a new application with all its attendant fees, charges and requirements, plus pay any outstanding amounts associated with its previous membership of QMSC.
- 10.4. Organisation disbands:
Where a Member disbands:

- (a) The Member's Delegate will cease to participate in any meetings of the QMSC (including Annual General Meetings and Special General meetings) and in the relevant Membership Category Advisory Council meetings, as from the date of the organisation's disbandment.
- (b) That organisation's Delegate shall inform the Board of the circumstances, in writing, within (14) days of such disbandment.

10.5. Insolvency:

Where a Member becomes insolvent:

- (a) The Delegate will cease to participate in any meetings of the QMSC (including the Annual General Meetings and Special General Meetings) and in the relevant Membership Category Advisory Council meetings, as from the date of the Member's insolvency.
- (b) The Member's Delegate shall inform the Board of the circumstances, in writing, within (14) days of such insolvency.

10.6. Expulsion:

The Board shall have the power, at its discretion, to expel a Member from QMSC, in circumstances as may be adjudged appropriate, including but not limited to:

- (a) where a Member, or one or more of its executives, have been convicted, in the criminal jurisdiction of the courts, of a crime involving fraud, associated with the activities of the Member;
- (b) where a Member or one or more of its executive, have been found, in the civil jurisdiction of the courts, to be guilty of negligence and/or deceit and damages awarded exceed \$50,000;
- (c) in such other circumstances where the Member may be deemed, by the Board, to have performed a grossly improper and/or grossly negligent and/or maliciously negligent act, or series of acts.

10.7. The Board shall observe the rules of natural justice in consideration of the above. At the conclusion of all relevant hearings and on receipt and consideration of all relevant submissions, the Board shall, at its discretion, determine whether the Member's action is referable to one of the above categories and, secondly, at its discretion shall determine if such action, notwithstanding its categorisation, warrants expulsion.

10.8. In matters of expulsion, the Board's decision must be unanimous, or agreed to by all the Board excluding any one or more of the Board members that are associated with the Member under review, and in that case, those Board Member/s shall not participate in the review.

10.9. Appeal against rejection or termination of membership

- (a) A person whose application for membership has been rejected, or whose membership has been terminated, may give the secretary written notice of the persons intention to appeal against the decision.
- (b) A notice of intention to appeal must be given to the secretary within (1) month after the person receives written notice of the decision.
- (c) If the Secretary receives a notice of intention to appeal, the Secretary must, within (1) month after receiving the notice, call a general meeting of the Advisory Council to which the Membership Category the Member was a Member or applicant applied to become a Member, to decide the appeal and in the case of a Personal Member application, the Life Member Membership category will hold a general meeting to decide the appeal.

10.10. General meeting to decide appeal

- (a) The general meeting of a Membership Category to decide an appeal must be held within (3) months after the Secretary receives the notice of intention to appeal.

- (b) At the meeting, the applicant must be given a full and fair opportunity to show why the application should not be rejected or the membership should not be terminated.
- (c) Also, the Board Members who rejected the application or terminated the membership must be given a full and fair opportunity to show why the application should be rejected or the membership should be terminated.
- (d) An appeal must be decided by a majority vote of the members present and eligible to vote at the meeting.
- (e) If a person whose application for membership has been rejected does not appeal against the decision within (1) month after receiving written notice of the decision, or the person appeals but the appeal is unsuccessful, the Secretary must, as soon as practicable, refund the membership fee paid by the person.

10.11. Where a Member has been expelled, the Board may facilitate:

- (a) the communication, by way of letter, facsimile, email, telephone call, that the expelled Member is no longer a Member of QMSC;
- (b) the above communications must be sent to the former Member, within twenty-four (24) hours of the decision;
- (c) such communications may or may not include, at the discretion of the Board, an explanation for the expulsion.

10.12. Following resignation, expulsion, or failure to pay fees

Upon resignation, expulsion, or a failure to pay fees on or by the due date plus sixty (60) days and/or the expiration of a membership term, without renewal of membership,

- (a) a former Member shall:
 - (i) not be the beneficiary of any refund of any portion of the membership or other fees or memberships previously paid by the former Member; and
 - (ii) cease, immediately, to enjoy any and all benefits associated with QMSC; and
 - (iii) immediately cease to represent, to the public at large, that they are a Member of QMSC; and
 - (iv) immediately remove all signage or other indication of membership of QMSC; and
 - (v) immediately return all property, owned by QMSC, which may have been provided to it/them, from time to time, in the course of its/their membership or position with QMSC.
- (b) QMSC (and or the Board) shall:
 - (i) cease, immediately, to supply that Member with any of the products and services supplied by QMSC; and
 - (ii) may facilitate the placement of an advertisement in the appropriate media, as the Board may determine, indicating that the expelled Member is no longer a Member of QMSC; and
 - (iii) may facilitate the communication, by way of letter, fax, email, press release, QMSC Inc newsletter or public announcement that the expelled Member is no longer a Member of QMSC; and
 - (iv) may facilitate any of the above communications, without including explanation for the expulsion.

10.13. Resignation of membership

- (a) A Member of QMSC Inc is not entitled to resign as a Member, except in accordance with the following:
 - (i) a Member may resign from membership of QMSC by giving to the Secretary, one month's written notice of the Member's intention to resign and, on the expiration of the period of notice, the Member will cease to be a Member; and

- (ii) such Member must pay all outstanding fees and charges, as may have been incurred, up to and including the date of cessation of membership with the QMSC.
 - (iii) such Member shall provide a copy of the written notice, in accordance with (i) above, to the Delegate as appropriate notice, to that Delegate, that his/her duties, as a representative, have ceased.
- (b) If a Member of QMSC ceases to be a Member under Rule 10 above, and in every other case where a Member ceases to hold membership with QMSC, the Secretary, must make an appropriate entry in the register of Members, recording the date on which the Member ceased to be a Member.

11. REGISTER OF MEMBERS

- 11.1. The President of QMSC, or his/her delegated agent, must establish and maintain a register of Members of QMSC, specifying the name and address of each person or entity who is a Member of QMSC and the name and address of the Delegate of that entity together with the date on which the person or entity became a Member.
- 11.2. The register of Members will be kept at the principal place of administration of QMSC and will be open for inspection, free of charge, by any Member of QMSC at any reasonable hour, such being between the hours of 9 a.m. and 5 p.m., Monday to Friday, excluding gazetted public holidays.
- 11.3. A copy of the register of Members must be kept at the President's principal place of business, should that not be the principal place of administration of QMSC.
- 11.4. A Delegate of a Member of QMSC may obtain a copy of any part of the register on payment of a fee of \$2 for each page copied or, if some other amount is determined by the Board, that other amount.

12. MEMBER'S LIABILITY

- 12.1. The liability of a Member of QMSC to contribute towards the payment of the debts and liabilities of QMSC or the costs, charges and expenses of the winding up of QMSC is limited to the amount, if any, unpaid by the Member in respect of their membership fee of the QMSC.

13. RESOLUTION OF INTERNAL DISPUTES

- 13.1. Disputes between Members (in their capacity as Members) of QMSC, and disputes between Members and QMSC, are to be referred, in the first instance, to the Board, or sub-committee of the Board established for such purpose, who shall hear and read submissions from the parties and suggest a method, or methods, of resolution.
- 13.2. In the event of one or more of the Members/parties in dispute not accepting the suggested method/s of resolution, as referred to in paragraph (13.1) above, the Board may facilitate a mediation session with a professional mediator approved by the disputing Members/parties.
- 13.3. The Board will automatically accept and support any agreement between the parties, arrived at by mediation, and will officially endorse such decision.
- 13.4. In the event that the above mediation is unsuccessful and the dispute does not involve the Board as a disputing party, the Board shall appoint three (3) independent persons, to constitute a judiciary panel. The judiciary panel shall take verbal and written submissions from the parties, shall observe the rules of natural justice and shall, by simple majority, arbitrate between the parties.
- 13.5. In the event that the Board is one of the disputing parties, a judiciary panel, consisting of three (3) solicitors and/or retired magistrates, nominated by the state Law Society, or affiliated body and/or similar organisation in the state in which the dispute arose, shall be constituted. The panel shall select its own chair. Such judiciary panel shall take verbal and written submissions from the parties, shall observe the rules of natural justice and shall, by simple majority, arbitrate between the parties.
- 13.6. At all stages of the dispute resolution process, as outlined above, the parties shall be entitled to present their case both in writing and verbally, at a relevant hearing, and must be prepared to answer questions on oath, or affirmation, from the mediator and/or judiciary panel Members.
- 13.7. The parties shall have the right to be accompanied by one person, being an advocate who shall have equal right to present, verbally, at the relevant hearing.

- 13.8. The conduct of the relevant hearing and closing date for written submissions shall be as reasonably prescribed, in the relevant circumstances, by the Board, sub-committee of the Board, mediator and/or Chair of the judiciary panel.
- 13.9. Except in exceptional circumstances, each disputing party will pay its own costs. Such exception to this rule shall be limited to disputes which are deemed, by the Board, sub-committee of the Board, mediator and/or judiciary panel, as may be relevant in the circumstances, to be vexatious, frivolous and/or malicious and lacking in content such as to fail to justify utilisation of the dispute resolution process, in whole or part.
- 13.10. At least (14) days before a mediation or judiciary panel session or hearing is to commence, the parties are to exchange statements of the issues that are in dispute between them and supply copies to the Board and, where relevant, the sub-committee of the Board, the mediator and/or all the judiciary panel Members.

14. DISCIPLINING MEMBERS

- 14.1. A complaint may be made to the Board, by any Member, that a Member of QMSC:
 - (a) has persistently refused or neglected to comply with a provision or provisions of this Constitution, the Act or the Regulations; or
 - (b) has persistently and wilfully acted in a manner prejudicial to the interests of QMSC; or
 - (c) has acted in a manner that has or may have the effect of bringing the QMSC or any Member of the QMSC into disrepute;
 - (d) has persistently and wilfully acted in a manner prejudicial to Motorised Sport.
- 14.2. On receiving such a complaint, the Board:
 - (a) must cause notice of the complaint to be served on the Member concerned; and
 - (b) must give the Member at least thirty (30) days from the time the notice is served within which to make written submissions to the Board in connection with the complaint; and
 - (c) must take into consideration any submissions made by the Member in connection with the complaint.
- 14.3. Should the Board, by simple majority of those Board Members considering the circumstances and participating in the decision, determine that there is a case to answer, by the accused Member, the Board will activate procedures as provided in Rule 13, Resolution of Internal Disputes (above), as shall be applicable in all the circumstances.
- 14.4. Should the Board determine, by simple majority, that there is no substance to the alleged complaint, the complainant and the accused Member will be informed of this decision and the Board will authorise that no further action be taken.
- 14.5. The Board, on receipt of the judiciary panel's finding:
 - (a) that there is no merit in the complaint, will automatically endorse such finding and authorise that no further action be taken; or
 - (b) that there is merit in the complaint will accept such decision and may, by a simple majority vote, expel the offending Member from QMSC, or suspend the Member from membership of QMSC for a prescribed period and/or impose some other sanction, recognising any comment provided by the judiciary panel, any mitigating circumstances and any submission, concerning penalty, presented to the Board by the offending Member.
- 14.6. If the Board expels or suspends a Member, the Secretary must, within seven (7) days after the action is taken, cause written notice to be given to the Member of the action taken, of the reasons given by the Board for having taken that action.

PART 3 - QMSC'S GOVERNANCE

15. POWERS OF THE BOARD

15.1. Subject to the Act, the Regulation and this Constitution and to any special resolution passed by QMSC in general meeting. The Board:

- (a) is to control and manage the affairs of QMSC; and/or
- (b) may exercise all such functions as may be exercised by QMSC under clause 3; and/or
- (c) has power to perform all such acts and do all such things as appear to the Board to be necessary or desirable for the proper management of the affairs of QMSC; and/or
- (d) may contract or employ a person, to undertake management and/or Secretariat responsibilities; and/or
- (e) may engage, appoint, contract or employ persons to undertake duties, full time, part time or on a periodic basis, as may assist QMSC in fulfilling its aims and objectives; and/or
- (f) may facilitate the establishment of criteria, management, distribution, allocation and implementation of a scheme of Motorised Sport participants licensing; and/or
- (g) may facilitate the establishment of criteria, management, distribution, allocation and implementation of a scheme of Venue and events licensing; and/or
- (h) may facilitate the establishment of criteria, management, distribution, allocation, implementation and resale of a scheme of Motorised Sports insurance; and/or
- (i) may facilitate the establishment of criteria, management and implementation of a training and accreditation scheme for Motorised Sport officials; and/or
- (j) may facilitate the establishment of criteria, management and implementation of a training and accreditation scheme for Motorised Sport participant drivers; and/or
- (k) may facilitate the establishment of criteria, management and implementation of a general public, driver safety training and accreditation scheme; and/or
- (l) may facilitate the establishment of criteria, management and implementation of a safety accreditation and inspection scheme; and/or
- (m) may facilitate the establishment of criteria, management and implementation of a Motorised Sport calendar, in association with other Venues for its Personal Members, including state and national titles and series; and/or
- (n) may organise meetings or activities jointly or in conjunction with other organisations that are for the benefit of QMSC Members;
- (o) may call a meeting of any or all Members or Delegates, from all or any Membership Category, in circumstances and according to procedures as the Board may determine, from time to time.

16. CONSTITUTION AND MEMBERSHIP OF THE BOARD

16.1. Subject, in the case of the inaugural or founding Board Members to Rule 8 of the Act, the Board is to consist of:

- (a) (6) six Board Members who will be appointed at an Annual General Meeting or any general meeting of the QMSC in accordance with Rule 17.
- (b) Two (2) Members from each Advisory Council are to be elected and appointed to the Board at all times.
- (c) The office-bearers of the Board for QMSC, will be the President, two (2) Vice-Presidents, a Secretary, a Vice-Secretary and a Treasurer.
- (d) The office-bearers positions of the Board for QMSC will be elected by the (6) six Board Members using a secret ballot.

- 16.2. At each Annual General Meeting of the QMSC, the Board Members must retire from office, but are eligible, on nomination, for re-election.

17. ELECTION OF OFFICE BEARERS AND BOARD MEMBERS

- 17.1. Nominations of candidates for election of the Board:-
- (a) must be made in writing by a proposer and a seconder, and with signed approval by the candidate, all of whom shall be Members or Delegates in the same Membership Category and are entitled to vote at the Annual General Meeting; and
 - (b) must be delivered to the Secretariat of QMSC at least twenty-one (21) days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.
- 17.2. Where there are not enough candidates nominated (21) days or more prior to the date of the meeting, further nominations may be received at that meeting, prior to the time of voting for each of the positions.
- 17.3. The ballot for the election for Board Members is to be conducted at the Annual General Meeting or general meeting of the QMSC, by way of secret ballot. The (2) candidates that are nominated from each Membership Category with the most votes received from their relevant Membership Category will be elected to the Board as a Board Member.
- 17.4. A Member will only be entitled to vote for a candidate that is nominated from their relevant Membership Category.
- 17.5. Alternatively, such election may be conducted by way of postal vote, in whole or part, if circumstances are as prescribed in Rule 17.3 above and a joint representation to this effect, from the all relevant Advisory council's chair and deputy chairs [sub-clause 28.4], is received by the Board twenty-one (21) days, or more, prior to the meeting and such representation is accepted and approved by a simple majority vote of the Board.
- 17.6. The QMSC administrative assistant employed by the QMSC shall perform the role of electoral commissioner, for QMSC's election of the Board Members.
- 17.7. In the absence of an administrative assistant, the outgoing Board shall engage an independent, professional person or organisation, who shall have appropriate skills and experience to perform the role of electoral commissioner, for QMSC's election of the Board Members.
- 17.8. A list of the candidates names in alphabetical order, with the names of the members who nominated each candidate, must be posted in a conspicuous place in the office or usual place of meeting of the association for at least 7 days immediately preceding the annual general meeting.
- 17.9. If required by the Board, balloting lists must be prepared containing the names of the candidates in alphabetical order.
- 17.10. The management committee must ensure that, before a candidate is elected as a member of the management committee, the candidate is advised—
- (a) whether or not the association has public liability insurance; and
 - (b) if the association has public liability insurance—the amount of the insurance.

18. CASUAL VACANCIES

- 18.1. For the purposes of this Constitution, a casual vacancy in the office of a Member of the Board occurs if:
- (a) the Board member dies, or
 - (b) the relevant Board member's Member disbands, or
 - (c) the Board member ceases to be a member of the entity he/she represents; or
 - (d) the Board Member's Member ceases to be a Member of QMSC, under the provisions of this Constitution, or
 - (e) the Board Member becomes a bankrupt, or

- (f) the Board Member's Member becomes insolvent; or
 - (g) the Board member resigns office by notice, in writing, given to the President, Secretary or Secretariat, or
 - (h) the Board Member is removed from office under Rule 24 following, or
 - (i) the Board Member becomes a mentally incapacitated person, or
 - (j) the Board Member is absent, without the consent of the Board, from all meetings of the Board held during a period of 6 months.
- 18.2. In the event of a casual vacancy occurring in the membership of the Board, the Board must appoint a Member representative from the same Membership Category as the previous Board Member, who shall have served at least six (6) months as a Member of that Membership Category's Advisory Council, to fill the vacancy and the Member representative so appointed is to hold office, subject to this Constitution, until the conclusion of that QMSC current year.
- 18.3. The above appointment [sub-section 18.2] must be undertaken within three (3) months of the vacancy being notified to the Board.
- 18.4. Should the casual vacancy involve an officer bearer, the remaining Board Members, in their absolute discretion, may appoint one of their number to the vacant office or may confer that role to a Member appointed by the Board, to fill the Board membership vacancy.

19. PRESIDENT

- 19.1. Except for the inaugural election and any elections that are held prior to the fourth anniversary of the incorporation of the QMSC, the President shall have been a Member for at least four (4) years [forty-eight (48) complete calendar months] prior to the Annual General Meeting at which he/she seeks to stand for office.
- 19.2. It is the duty of the President to:
- (a) chair meetings of the Board;
 - (b) liaise with the Vice-President, Secretary and Treasurer, to ensure the fulfilment of their respective duties;
 - (c) report to the Board should such duties remain unfulfilled for a period in excess of 4 weeks;
 - (d) coordinate the activities of the Board;
 - (e) represent QMSC with honesty and integrity at all times;
 - (f) act as spokesperson for QMSC;
 - (g) delegate, in writing, the above duties to another Member of the Board in periods of sickness or absence and provide a copy of such notice to all Board Members;
 - (h) present, to the Secretary or administrative assistant, for inclusion with the Notices of Annual General Meetings for each Membership Category Advisory Council, a report concerning the year's activities, to be posted to all Members;
 - (i) attend the Meetings of the QMSC (including the Annual General Meetings and Special General Meetings) and the meetings of each Membership Category Advisory Councils or when appropriate, appoint a representative to be in attendance, on his/her behalf, to comment on the President's Report in person;
 - (j) undertake the duties of QMSC's President; and
 - (k) in his/her capacity as President must, as soon as practicable after being elected/appointed as President, lodge notice of his or her address with QMSC and the Queensland Department of Fair Trading; and
 - (l) in his/her capacity as President, he/she shall, at the next meeting of the Board, notify those attending of any communication from Government departments or authorities, received in his/her capacity as public officer of QMSC, in the period since the last meeting of the Board.

20. VICE-PRESIDENTS

- 20.1. There shall be (2) Vice-presidents acting jointly in their capacity of Vice-President for the QMSC.
- 20.2. Except for the inaugural election and any elections that are held prior to the fourth anniversary of the incorporation of the QMSC, the Vice-Presidents shall have been a Member for at least four (4) years [forty-eight (48) complete calendar months] prior to the Annual General Meeting at which he/she seeks to stand for office.
- 20.3.
- (a) It is the duty of the Vice-Presidents to report, to the Members of the business and activities of the Board.
 - (b) It is the duty of the Vice-Presidents to report, to the Board, the business and activities of the Members and the Advisory Councils.
 - (c) It is the duty of the Vice-Presidents to represent, to the Board, the interests of the Members and the Advisory Councils.

21. SECRETARY

- 21.1. Except for the inaugural election and any elections that are held prior to the fourth anniversary of the incorporation of the QMSC, the Secretary shall have been a Member for at least four (4) years [forty-eight (48) complete calendar months] prior to the Annual General Meeting at which he/she seeks to stand for office.
- 21.2. The Secretary of QMSC must, as soon as practicable after being elected/appointed as Secretary, inform all Members of QMSC of his/her preferred contact details, including mailing address, telephone number, fax number and email address (if any).
- 21.3. It is the duty of the Secretary to keep minutes of:
- (a) all appointments of office bearers and Board Members;
 - (b) the names of Board Members present at a Board meeting, Annual General Meeting, Special General Meeting or a general meeting of the QMSC and the Advisory Councils; and
 - (c) all proceedings at Board meetings, Annual General Meetings, Special General Meetings and general meetings and the Advisory Councils.
- 21.4. Minutes of proceedings at a meeting must be signed by the chairperson of the meeting, or by the chairperson of the next succeeding meeting. Such signature must attest to the minutes being a true and accurate record of that particular meeting.
- 21.5. If asked by a member of the association, the secretary must, within 28 days after the request is made—
- (a) make the minute book for a particular general meeting available for inspection by the member at a mutually agreed time and place; and
 - (b) give the member copies of the minutes of the meeting.
- QMSC may require the member to pay the reasonable costs of providing copies of the minutes.
- 21.6. It is the duty of the Secretary to report to the Board of the business and activities of QMSC and the Advisory Councils.
- 21.7. It is the duty of the Secretary to report to the QMSC's Board, the relevant business and activities of the QMSC and the businesses under its control.

22. VICE –SECRETARY

- 22.1. Except for the inaugural election and any elections that are held prior to the fourth anniversary of the incorporation of the QMSC, the Vice-secretary shall have been a Member for at least four (4) years [forty-eight (48) complete calendar months] prior to the Annual General Meeting at which he/she seeks to stand for office.

22.2. It is the duty of the Vice-Secretary of QMSC to ensure:

- (a) Assist the Secretary, in performing each and every duty that has been assigned to the Secretary.
- (b) Be responsible for the affairs of the Secretary when the Secretary is absent.
- (c) Be aware of potential successors for the position within the next board of officials.
- (d) Always maintain proper communication with rest of the Board Members

23. TREASURER

23.1. Except for the inaugural election and any elections that are held prior to the fourth anniversary of the incorporation of the QMSC, The Treasurer shall have been a Member for at least four (4) years [forty-eight (48) complete calendar months] prior to the Annual General Meeting at which he/she seeks to stand for office.

23.2. It is the duty of the Treasurer of QMSC to ensure:

- (a) that all money due to QMSC is collected and received and that all payments authorised by QMSC are made;
- (b) that correct books and accounts are kept showing the financial affairs of Queensland Motorised Sport Council Inc, including full details of all receipts and expenditure connected with the activities of QMSC;
- (c) that a brief financial report is presented to the Board at each Board meeting and a comprehensive financial report is presented to the Board at its last meeting prior to the Annual General Meeting;
- (d) that a comprehensive financial report is presented to the Secretary for inclusion with the Notices of Annual General Meetings and such report is posted to all Members;
- (e) Such comprehensive financial report shall include:
 - (i) a statement containing the particulars of the income and expenditure for the financial year just ended, and
 - (ii) the assets and liabilities, listing all mortgages, charges and securities effecting the property and/or financial circumstances of QMSC at the close of the financial year just ended.
- (f) that the Treasurer, or his/her representative in the event of illness or absence from the country, be in attendance at the Annual General Meetings to comment on such report in person;
- (g) that the financial affairs of QMSC are conducted in an honest and transparent fashion.

24. REMOVAL OF BOARD MEMBER

24.1. The Members in general meeting may, by special resolution and entirely at that membership's discretion, remove any Board Member from that office that the Members have elected before the expiration of the Board Member's term of office and may, by resolution, appoint another person who is in the same Membership Category as the Board Member so removed to hold office until the expiration of the term of office of the Board Member so removed. Such resolutions shall be conducted by secret ballot in accordance with clause 17.6.

24.2. The vote to remove a Board Member must indicate a majority in excess of two thirds (2/3) of the total vote cast.

24.3. Before a vote of Members is taken about removing the Board Member from the Board, the Board Member must be given a full and fair opportunity to show cause why he or she should not be removed from the Board.

24.4. A Board Member has no right of appeal against the Members removal from office under this Rule.

25. MEETINGS AND QUORUM

25.1. The Board must meet at least three (3) times in each period of twelve (12) months. Such meetings may be at a time and place, in person or by telephone conference, as the Board may determine.

- 25.2. Additional meetings of the Board may be convened by the President or by three other Board Members.
- 25.3. Oral or written notice of a meeting of the Board must be given, by the Secretary, to each Member of the Board at least twenty-one (21) days (or such other period as may be unanimously agreed on by the Board Members on the basis of urgency) before the time appointed for the holding of the meeting.
- 25.4. Notice of a meeting given under Rule 25.3 above, must specify the general nature of the business to be transacted at the meeting.
- 25.5. Any three Board Members constitute a quorum for the transaction of the business of a meeting of the Board, provided that at least two of the three shall be the President and/or the Vice-President and/or the Secretary and/or the Treasurer.
- 25.6. No business is to be transacted by the Board unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.
- 25.7. If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
- 25.8. At a meeting of the Board the President or, in the President's absence, the Secretary is to preside.
- 25.9. The Board must meet at least once within (2) weeks following the completion of an Annual General Meetings, at such place and time as the Board may determine, with the office holders for the preceding QMSC Financial Year any newly elected Board Members who were not Board Members for the preceding QMSC Financial Year are to attend as observers.
- 25.10. Such meeting, as prescribed in Rule 25.9 above shall be conducted in accordance with the procedures, provided above, for a Board meeting.

26. DELEGATION BY BOARD TO SUB-COMMITTEE

- 26.1. The Board may, in writing, following a simple majority vote of approval, delegate to one or more sub-committees (consisting of such Member representatives as the Board thinks fit, such other qualified persons as the Board thinks fit, plus at least one Board Member) the exercise of such of the functions of the Board as are specified in the instrument, other than:
 - (a) this power of delegation; and
 - (b) a function which is a duty imposed on the Board by the Act or by any other law which can not be delegated.
- 26.2. The Board shall, in exercising its powers of delegation, nominate the persons who shall be chairmen of the sub-committee (who shall preside over the meetings of the sub-committee) and a deputy chairmen of the sub-committee (who shall preside over the meetings of the sub-committee in the Chairmen's absence) where necessary, their successors.
- 26.3. A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- 26.4. A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.
- 26.5. Despite any delegation under this rule, the Board may continue to exercise any function delegated and the Board's exercise of such function/s shall take precedent.
- 26.6. Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the Board.
- 26.7. The Board may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- 26.8. A sub-committee may meet and adjourn, as it thinks proper.
- 26.9. Any abovementioned sub-committee shall exist for a period of time as nominated by the Board, or if no time is nominated, then until the Board decides to disband the sub-committee.

27. VOTING AND DECISIONS

- 27.1. Questions arising at a meeting of the Board, or of any sub-committee appointed by the Board, are to be determined by a simple majority of the votes of Board Members or Members of the sub-committee present at the meeting, except where otherwise provided by this Constitution.
- 27.2. Each Board Member present at a meeting of the Board, or of any sub-committee appointed by the Board (including the person presiding at the meeting), is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- 27.3. The Board may act, at its discretion, regardless of any vacancy on the Board.
- 27.4. A sub-committee of the Board may act, at its discretion regardless of any vacancy on the sub-committee.
- 27.5. Any act or thing done or suffered, or purporting to have been done or suffered, by the Board or by a sub-committee appointed by the Board, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any Representative Member of the Board or sub-committee.

28. ADVISORY COUNCILS

- 28.1. There shall be three Advisory Councils:
 - (a) one for the Organisation Members Category;
 - (b) one for the Venue Members Category; and
 - (c) one for the Life Members Category.
- 28.2. Each Advisory Council shall meet at least once per QMSC Financial Year.
- 28.3. All Members of a Membership Category may attend the relevant Membership Category Advisory Council meeting that they are a Member and may participate in both debate and voting in that Advisory Council meeting in which they are a Member of that Membership Category.
- 28.4. Each Advisory Council shall, as near as practical, conduct a ballot amongst its Members, either at a meeting convened for such purpose or by postal ballot, to determine the chairman, and the deputy chairman.
- 28.5. Such ballot [sub-section 28.4 above] shall be conducted during the two (2) months prior to each new QMSC Financial Year.
- 28.6. The membership of each Advisory Council will consist of the Delegate from each Member associated with the relevant Membership Category or where the Member is an Individual, that Individual.
- 28.7. The chairman and deputy chairman of an Advisory Council shall serve for a period of one year and will be eligible for reappointment, by their relevant QMSC Membership Category.
- 28.8. Each Advisory Council will meet with the Board at least once per QMSC Financial year and, between such meetings, shall provide their advice to the Board in writing.
- 28.9. Each Advisory Council shall provide general and/or specific advice to the Board and such advice shall be provided on its own initiative, or on the invitation of the Board.
- 28.10. Implementation of such advice shall be at the discretion of the Board.
- 28.11. Each chairman of an Advisory Council, or in his/her absence the deputy chair, will chair all meetings of the relevant Advisory Council, liaise with the Board Member representative from the same Membership Category and coordinate the activities of the Advisory Council, including the coordination and management of the general meetings of the Advisory Council.
- 28.12. In the event of any default or dereliction of chairman's duties, the Board has reserve powers to appoint a replacement chairman and/or deputy chairman, for each Advisory Council, to hold office until the following Advisory Council's meeting under clause 28.4

PART 4 - GENERAL MEETINGS

29. ANNUAL GENERAL MEETINGS – HOLDING OF

- 29.1. The QMSC must hold their first post incorporation Annual General Meeting, within the period of 6 months after the expiration of the first Financial Year of the QMSC;
- 29.2. Rules 29.1 above, has effect subject to any extension or permission granted by the Director-General under section 121 of the Act.
- 29.3. All Members of a Membership Category may attend the Annual General Meeting and may both participate in, debate and vote at those meetings except for Personal Members [see sub-section 6.4(b)].
- 29.4. There shall be no provision for proxy voting at such meetings.
- 29.5. The President, or in his/her absence the Vice-President, will chair all meetings of the QMSC.

30. ANNUAL GENERAL MEETING OF RELEVANT CATEGORY – CALLING OF AND BUSINESS AT

- 30.1. The Annual General Meeting, subject to the Act and to Rules 29.2 is to be convened at least once per QMSC Financial Year on such date and at such place and time as the Board approves.
- 30.2. Each Member's Delegate and in the case of an individual Member, each Individual of a Membership Category, shall be notified of an Annual General Meetings, in writing, a minimum of thirty (30) days prior to the meeting date.
- 30.3. The business of an Annual General Meeting is to include, but not necessarily be limited to, the following:
 - (a) to confirm the minutes of the last preceding Annual General Meeting and of any Special General Meeting held since that meeting;
 - (b) to receive reports concerning the activities of QMSC during the last preceding financial year;
 - (c) to elect the Board Members of the QMSC in accordance with clause 17;
 - (d) to receive and consider the statement which is required to be submitted to Members under section 59 of the Act.
- 30.4. The business at the Annual General Meeting may include the consideration of special resolutions and such consideration shall be conducted as if the Annual General Meeting was a Special General Meeting, as provided in Rule 31 below.
- 30.5. The Annual General Meeting must be specified as such in the notice convening it and any special resolutions, to be included on the agenda, must be noted in that notice in a manner consistent with that as provided in Rule 32 below.

31. SPECIAL GENERAL MEETINGS – CALLING OF

- 31.1. The Board may, at its discretion, convene a Special General Meeting of the QMSC.
- 31.2. The Board must, on the requisition in writing of at least twenty five per cent (25%) of the total number of Members, convene a Special General Meeting of the QMSC.
- 31.3. A requisition of Members for a Special General Meeting of the QMSC:
 - (a) must state the purpose or purposes of the meeting; and
 - (b) must be signed by the Members making the requisition; and
 - (c) must be lodged with the Secretary; and
 - (d) may consist of several documents in a similar form, each signed by one or more of the Members making the requisition.
- 31.4. If the chairman, or deputy chairman fails to convene a Special General Meeting to be held within six (6) weeks after that date on which a requisition of Members for the meeting is lodged with the

Secretary, any one or more of the Members who made the requisition, may convene a Special General Meeting to be held not later than (3) months after that date.

- 31.5. All Members, as defined in Part 1 Definitions and Part 2 Membership, shall have the right to attend, speak and, except for Personal Member [sub-section 6.4(b)] vote at the Special General Meeting.
- 31.6. Except in emergency circumstances, as the Board may determine, notice of a Special General Meeting shall be in writing and be provided with a minimum of twenty-one (21) days' notice to all Members. Such notice:
- (a) must include the "special resolution" in specific terms, together with any documentation the mover or seconder wishes to provide in support of the resolution (but no greater than two typed A4 pages in length plus attachments);
 - (b) no business other than the business included in the Notice of Meeting is to be transacted at the meeting;
 - (c) the resolution shall be passed by a majority which comprises not less than three quarters ($\frac{3}{4}$) of such Members of the QMSC as being entitled, under the rules of the Constitution to vote and attending and voting at such meeting;
 - (d) there shall be no provision for voting by proxy.
- 31.7. The status of a resolution being a "special resolution" may be determined by the mover and seconder, in writing, on presentation of the resolution to the Secretary for inclusion in the notice of meeting. In the absence of such indication, the Board may, at its absolute discretion, determine that a resolution submitted to the Secretary, for inclusion in a notice of meeting should be deemed a "special resolution" and notice of the Board's decision must be included in the notice of meeting.

32. NOTICE OF GENERAL MEETINGS

- 32.1. The Secretary, must, at least twenty-one (21) days before the date fixed for the holding of any meeting of the QMSC, give a notice to each Member, specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- 32.2. No business other than that specified in the notice convening any meeting is to be transacted at the meeting except, in the case of Annual General Meeting business, which may be transacted under Rule 30.
- 32.3. A Member desiring to bring any business before any meeting may give notice in writing of that business, to the Secretary, who must include that business in the next notice calling any meeting given after receipt of the notice from the Member.

33. PROCEDURE OF MEETINGS

- 33.1. No item of business is to be transacted at any meeting of the QMSC or an Advisory Council unless a quorum of Members, entitled under this Constitution to vote, is present during the time the meeting is considering that item.
- 33.2. Two-thirds ($\frac{2}{3}$) of Members are present in person (being Members entitled to vote, under this Constitution), constitute a quorum at meeting of the QMSC or an Advisory Council for the transaction of the business of any meeting of under this Constitution.
- 33.3. If, within half an hour after the appointed time for the commencement of any meeting of the QMSC or an Advisory Council a quorum is not present, the meeting:
- (a) if convened on the requisition of Members, is to be dissolved; and
 - (b) in any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to Members given before the day to which the meeting is adjourned) at the same place.

34. ADJOURNMENT

- 34.1. The chairman at the general meeting of the QMSC or an Advisory Council at which a quorum is present may, with the consent of the majority of Members present at the meeting of, adjourn the

meeting from time to time and place to place, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

- 34.2. If a general meeting of the QMSC or an Advisory Council is adjourned, the Secretary must give written or oral notice of the adjourned meeting to each Member stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- 34.3. Except as provided in subsections 35.1 and 35.2, notice of an adjournment of a general meeting of the QMSC or an Advisory Council, or of the business to be transacted at an adjourned meeting is not required to be given.

35. MAKING OF DECISIONS

- 35.1. A question arising at a meeting of a general meeting of the QMSC or an Advisory Council is to be determined on a show of hands of the attending Members entitled to vote under this Constitution and, unless before, or on the declaration of the show of hands, a poll is demanded, a declaration by the chairman that a resolution has, on a show of hands, been carried by the affirmative votes of a simple majority of those attending, or carried unanimously, or carried by a particular majority or lost, or an entry to that effect in the minute book of the QMSC is evidence of the fact, without proof, of the number or proportion of the votes recorded in favour of or against that resolution.
- 35.2. At a Special General Meeting or Annual General Meeting, a poll may be demanded by the chairman or by at least three (3) Members present in person at the meeting.
- 35.3. If a poll is demanded at a meeting, the poll must be taken:
- (a) immediately in the case of a poll which relates to the election of the Chairman of the meeting or to the question of an adjournment; or
 - (b) in any other case, in such manner and at such time before the close of the meeting as the Chairman directs, and the resolution of the poll on the matter is taken to be the resolution of the meeting on that matter; and
 - (c) and must be taken by way of secret ballot.
- 35.4. In the event of a poll being conducted, the deputy chairman shall act as polling officer and one person supporting the affirmative and one person supporting the negative vote shall be invited, by the chairman, to act as scrutineers. In the event of more than one person from either the affirmative or the negative indicates interest in being a scrutineer, the chairman will nominate from amongst those persons, one person to so act as scrutineer.

36. SPECIAL RESOLUTION

- 36.1. A resolution of by the Members of the QMSC is a special resolution:
- (a) if it is passed by all Members by a majority which comprises at least three-quarters of the Members as are attending a general meeting of the QMSC and being entitled under this Constitution to vote in person;
 - (b) if at least 21 days' written notice, specifying the intention to propose the resolution as a special resolution, was given in accordance with this Constitution to all Members entitled to vote at a meeting of the QMSC under this Constitution; or
 - (c) where it is made to appear to the Director-General that it is not practicable for the resolution to be passed in the manner specified in paragraph (1), if the resolution is passed in a manner specified by the Director-General.

37. VOTING

- 37.1. On any question arising at a meeting of Members of the QMSC or an Advisory Council, a Member who is individual or in the case of a Member who is represented by a Delegate that is entitled to vote under this Constitution has one vote only.
- 37.2. In the case of an equality of votes on a question at a meeting of the QMSC, or an Advisory Council the chairman of the meeting is entitled to exercise a second, or casting, vote.

37.3. A Member is not entitled to vote at a meeting of the QMSC or an Advisory Council unless all money due and payable to QMSC, by the relevant Member has been paid.

38. MANAGEMENT OF QMSC ACTIVITIES AND EVENTS

38.1. The Board shall be responsible for QMSC general and special activities and events.

38.2. The Board, or a sub-committee appointed by the Board, shall coordinate each QMSC general activities or events and will:

- (a) provide, to all Members, with thirty (30) days notice or more:
 - (i) a list of costs and specific, relevant rules and procedures for that activity or event; and
 - (ii) display a notice, to that effect, at the Secretariat.
- (b) ensure that all participants are aware of their obligations to adhere to the rules and procedures for that activity or event;
- (c) to appoint and liaise with the relevant officers, and other relevant persons, to effect management delivery and coordination of the introduction and conduct of the activity or event.
- (d) Such Members shall have the authority of the Board in the conduct of their role.

37.1: The Board, or a sub-committee appointed by the Board, shall coordinate each QMSC special activity or event and will:

- (a) provide, to all Members, with fourteen (14) days notice, or more:
 - (i) a list of costs and specific, relevant rules and procedures for that special activity or event; and
 - (ii) display a notice, to that effect, at the Secretariat.
- (b) ensure that all participants are aware of their obligations to adhere to the rules and procedures for that special activity or event;
- (c) nominate a Member, who may or may not be a Member of the Board, or some other qualified person, to be in the position of "director" of the special activity or event. Such person shall have prescribed responsibilities and shall report to the Board, from time to time, at the Board's discretion.

PART 5 – MISCELLANEOUS

39. INSURANCE

39.1. The QMSC must effect and maintain public liability insurance, being for a minimum of \$10 million cover.

39.2. In addition to the insurance required under Rule 37.1 above, QMSC may effect and maintain other insurance, as the Board may determine, from time to time.

40. QMSC BANKER

40.1. The QMSC banker shall be determined by resolution of the Board.

41. FUNDS- SOURCE

41.1. The funds of QMSC are to be derived from:

- (a) annual memberships of Members;
- (b) donations;
- (c) sale of media rights;
- (d) revenue from advertising and promotions in QMSC's journals, emails, newsletters and the like;
- (e) profits from the sale of products and services;
- (f) conference and training fees; and

- 41.2. subject to any resolution passed by QMSC's Board, such other sources as the Board may determine from time to time.
- 41.3. All money received by QMSC or any authorised Member on QMSC behalf, must be deposited as soon as practicable and without deduction to the credit of QMSC's bank account.
- 41.4. QMSC must, as soon as practicable after receiving any money, issue an appropriate receipt.
- 41.5. Such money [sub-section 41.3 above] shall be used to facilitate the payment of reasonable expenses incurred, by QMSC, in the efficient administration of the organisation.

42. FUNDS – MANAGEMENT

- 42.1. The funds of QMSC are to be used in pursuance of the aims and objectives of QMSC, in such manner as the Board may determine, from time to time. However, the income and property of the QMSC when so ever derived shall be used and applied solely in promotion of its aims and objectives and in the exercise of its powers as set out herein and no portion thereof shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to or amongst the Members of the Association provided that nothing herein contained shall prevent the payment in good faith of interest to any such Member in respect of moneys advanced by him to the QMSC or otherwise owing by the QMSC to him or of remuneration to any officers or servants of the QMSC or to any Member of the QMSC or other person in return for any services actually rendered to the QMSC provided further that nothing herein contained shall be construed so as to prevent the payment or repayment to any Member of out of pocket expenses/ money lent, reasonable and proper rent for premises demised or let to the Association
- 42.2. Any excess funds, generated in a particular time period, shall be held by way of deposit in QMSC's bank account or, as the Board may approve, in a deposit facility in a major bank or financial institution. Such money may be expended in a following period, to promote the aims and objectives of QMSC
- 42.3. A payment by the association of \$100 or more must be made by cheque or electronic funds transfer.
- 42.4. If a payment of \$100 or more is made by cheque, the cheque must be signed by any 2 of the following—
 - (a) the President;
 - (b) the Secretary;
 - (c) the Treasurer;
 - (d) any 1 of 3 other members of the association who have been authorised by the management committee to sign cheques issued by the association.However, 1 of the persons who signs the cheque must be the President, the Secretary or the Treasurer.
- 42.5. Cheques, other than cheques for wages, allowances or petty cash recoupment, must be crossed not negotiable.
- 42.6. All expenditure must be approved or ratified at a Board meeting.
- 42.7. The Board shall determine, from time to time, the amount of petty cash that shall be kept on the imprest system.

43. FUNDS - AUDIT

- 43.1. Each financial year the Board shall appoint an auditor for QMSC. Such appointment shall be on the following basis:
 - (a) The auditor shall be an accountant, or accounting firm, known to have professional experience in conducting audits of businesses and/or companies and/or not for profit organisations;
 - (b) The auditor shall be independent, insofar as the accountant, or accounting firm appointed, will have no personal or investment involvement, nor any business involvement, apart from provision of professional accounting or auditing services if any, with any entity which is a Member of QMSC.

- 43.2. The appointed auditor must prepare a comprehensive audit report on the financial position of QMSC, for presentation to the Secretary, to include with the Notices of the Annual General Meetings of each Advisory Council, posted to QMSC Representative membership.

44. FUNDS – DISTRIBUTION OF SURPLUS ASSETS

- 44.1. This section applies if QMSC is wound up, under provisions, or regulations, of the Associated Incorporations Act.
- 44.2. The QMSC may be wound-up by special resolution of the Member passed at a general meeting called for that purpose.
- 44.3. The Surplus Assets must not be distributed among the Members, but must be given to another entity:
- that has aims and objectives similar to QMSC aims and objectives; and
 - the rules of which prohibit the distribution of the entities income and assets to its Members.
 - That was formed at the time of the winding up or has formed within 90 days thereafter

45. ALTERATION OF AIMS, OBJECTIVES AND RULES

- 45.1. *Subject to the Act*, the statement of aims and objectives and this Constitution may be amended, repealed or added to by a special resolution [clause 36] carried at Special General Meeting of Members of the QMSC convened in accordance with clause 31.
- 45.2. However an amendment, repeal or addition is valid only if it is registered with the Chief executive under the Act.
- 45.3. Such alteration, rescission and/or addition must be provided, in writing, to all Members, within thirty (30) days of such resolution being passed by the Members.

46. COMMON SEAL

- 46.1. The common seal of QMSC must be kept in the custody of the President.
- 46.2. The common seal must not be affixed to any instrument except by the authority of the Board and the affixing of the common seal must be attested by the signatures either of two (2) Board Members, including the Secretary or, in circumstances of unavailability of the Secretary by reason of illness or overseas travel, two (2) Board Members, including the President.

47. CUSTODY OF FINANCIAL RECORDS

- 47.1. The Board shall provide for the safe custody of books, records, documents, instruments of title and securities of QMSC. Such provision shall be in accordance with the following:
- Except as otherwise provided by this Constitution, the Treasurer must keep in his or her custody or under his or her control, all records, books and other documents, of a financial nature, relating to QMSC;
 - A back-up copy of all completed records, books and other documents of a financial nature, relating to QMSC must be lodged with the Secretariat for safe keeping;
 - Except as otherwise provided by this Constitution, the Secretary must keep in his or her custody or under his or her control all records, books and other documents, instruments of title and securities, of a non-financial nature, relating to QMSC;
 - A back-up copy of all completed records, books and other documents, instruments of title and securities, of a non-financial nature, relating to QMSC must be lodged with the Secretariat for safe keeping.

48. INSPECTION OF BOOKS

- 48.1. The financial and/or non-financial records, books and other documents of QMSC must be open to inspection by any QMSC, free of charge, following fourteen (14) days notice, at a reasonable hour. Such reasonable hour being between 9 a.m. and 5 p.m. on a mutually convenient date.
- 48.2. If such convenient date cannot be determined, the date shall be prescribed by the President and shall be deemed the mutually convenient date, provided the Secretary and/or Treasurer, has been given fourteen (14) days notice of such date and time.
- 48.3. This provision does not inhibit the Secretary and/or Treasurer from providing an opportunity for inspection, which is convenient to the requesting Member/s less than fourteen (14) days after receiving notice of the inspection request.
- 48.4. Failure by the Secretary and/or Treasurer to comply with such inspection request shall be deemed a cause for automatic dismissal of the Secretary and/or Treasurer from their position on the Board and the Secretary and/or Treasurer shall personally deliver, to another Board Member, or the Secretariat, all records, books and other documents relating to QMSC in their possession or control, within seven (7) days of their failure to comply with the date mutually agreed to or as prescribed by the President.

49. SERVICE OF NOTICES

- 49.1. For the purpose of this Constitution, a notice may be served on or given to a person, being a Board Member and/or Member:
 - (a) by delivering it to the Member personally; or
 - (b) by sending it by pre-paid post to the address of the Member, as provided on the application for membership, or as subsequently provided, in writing, to the Secretary; or
 - (c) by sending it by facsimile and/or email transmission, to an address most recently specified by the Member, to the Secretary or Secretariat, for giving or serving the notice.
- 49.2. For the purpose of this Constitution, a notice is taken, unless the contrary is proved, to have been given or served:
 - (a) in the case of a notice given or served personally, on the date on which it is received by the addressee Member; and
 - (b) in the case of a notice sent by pre-paid post, on the date when it would have been delivered in the ordinary course of posting, as prescribed by the post office manager at the recipient Member's local post office; and
 - (c) in the case of a notice sent by facsimile and/or email transmission, on the date it was sent, or if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date.
- 49.3. At the time of presenting an application for membership and at every meeting of the QMSC, Members shall be reminded that it is their responsibility to notify the Secretary, or Secretariat, of any change of address and/or other contact details, relating to the Member and their relevant category Member.

50. INTERPRETATION

In the interpretation of a provision of this Constitution, the interpretation that will best achieve the aims and objectives of QMSC in the opinion of the Board is to be preferred to any other interpretation.

Appendix 1 - Membership Application Forms

APPLICATION FOR ORGANISATION MEMBERSHIP of QMSC

(full name of applicant entity - please print)

Address

Postcode

Telephone

Facsimile

Mobile

Email

Website

Nominated Representative

(full name - please print)

Representative's Address

Postcode

Telephone

Facsimile

Mobile

Email

Membership of other Motorised Sport Associations

(please detail)

We hereby apply to become an Member of Queensland Motorised Sport Council Inc. We accept that, as part of our application we, being the two most senior officers of the applicant entity, available at this time, may be invited to attend before the Board of Queensland Motorised Sport Council Inc and/or its membership sub-committee, considering suitability of applicants.

We accept that our application may be listed in an appropriate Queensland Motorised Sport Council Inc publication. We accept that such Board or sub-committee has comprehensive responsibilities and powers to consider and decide membership admission, at their collective discretion, and that no correspondence will be entered into, or further consideration of our membership application will be available to us as a right. In the event of our admission as a Member, we agree to be bound by the Constitution of Queensland Motorised Sport Council Inc, including the rights and duties of membership and, hereby, acknowledge acceptance of all provisions associated with the termination of membership.

We acknowledge that, in signing this application, we have been provided with a copy of the Constitution of Queensland Motorised Sport Council Inc and have had an opportunity to read it.

We provide, with this application form, a sum of \$....., plus \$.....GST, being the joining fee and annual membership fee for Organisation membership of Queensland Motorised Sport Council Inc, in the event that this application is not accepted, this sum will be refunded.

Signature of applicant's senior officer

Name (please print)

Date:

Signature of applicant's senior officer

Name (please print)

Date:

Please post to: Queensland Motorised Sport Council Inc Treasurer, PO Box 100, Amberley Q 4306

APPLICATION FOR VENUE MEMBERSHIP of QMSC

.....
(full name of applicant entity - please print)

Address

Postcode

Telephone

Facsimile

Mobile

Email

Website

Nominated Representative

(full name - please print)

Representative's Address

Postcode

Telephone

Facsimile

Mobile

Email

Membership of other Motorised Sport Associations

(please detail)

I hereby apply to become an Venue Member; of Queensland Motorised Sport Council Inc.

We hereby apply to become an Member of Queensland Motorised Sport Council Inc. We accept that, as part of our application we, being the two most senior officers of the applicant entity, available at this time, may be invited to attend before the Board of Queensland Motorised Sport Council Inc and/or its membership sub-committee, considering suitability of applicants.

We accept that our application may be listed in an appropriate Queensland Motorised Sport Council Inc publication. We accept that such Board or sub-committee has comprehensive responsibilities and powers to consider and decide membership admission, at their collective discretion, and that no correspondence will be entered into, or further consideration of our membership application will be available to us as a right. In the event of our admission as a Member, we agree to be bound by the Constitution of Queensland Motorised Sport Council Inc, including the rights and duties of membership and, hereby, acknowledge acceptance of all provisions associated with the termination of membership.

We acknowledge that, in signing this application, we have been provided with a copy of the Constitution of Queensland Motorised Sport Council Inc and have had an opportunity to read it.

We provide, with this application form, a sum of \$....., plus \$.....GST, being the joining fee and annual membership fee for Venue membership of Queensland Motorised Sport Council Inc, in the event that this application is not accepted, this sum will be refunded.

.....
 Signature of applicant's senior officer

.....
 Name *(please print)*

Date:

.....
 Signature of applicant's senior officer

.....
 Name *(please print)*

Date:

Please post to: **Queensland Motorised Sport Council Inc Treasurer**, PO Box 100, Amberley Q 4306

APPLICATION FOR PERSONAL MEMBERSHIP of QMSC

I, _____
(full name of individual - please print)

Of Address _____

 _____ Postcode _____

Telephone _____ Facsimile _____
 Mobile _____ Email _____

Date of Birth _____

Next of kin _____
(full name - please print)

Next of kin Address _____

 _____ Postcode _____

Telephone _____ Facsimile _____
 Mobile _____ Email _____

Membership of other Motorised Sport Associations _____
(please detail)

I hereby apply to become a Personal Member of Queensland Motorised Sport Council Inc.

I accept that, as part of my application I, being the applicant, may be invited to attend before the Board of Queensland Motorised Sport Council Inc and/or its membership sub-committee, considering suitability of applicants.

I accept that my application may be listed in an appropriate Queensland Motorised Sport Council Inc publication.

I accept that such Board or sub-committee has comprehensive responsibilities and powers to consider and decide membership admission, at their collective discretion, and that no correspondence will be entered into, or further consideration of my/our membership application will be available to me/us as a right.

In the event of my admission as a Member, I agree to be bound by the Constitution of Queensland Motorised Sport Council Inc, including the rights and duties of membership and, hereby, acknowledge acceptance of all provisions associated with the termination of membership.

I acknowledge that, in signing this application, I have been provided with a copy of the Constitution of Queensland Motorised Sport Council Inc and have had an opportunity to read it.

I provide, with this application form a sum of \$..... plus \$.....GST, being the joining fee and annual membership fee for the Personal Member Category I am submitting my application for membership of Queensland Motorised Sport Council Inc, in the event that this application is not accepted, this sum will be refunded.

..... Date:

Signature of applicant's Name *(please print)*

Please post to: **Queensland Motorised Sport Council Inc Treasurer**, PO Box 100, Amberley Q 4306